



State of New Jersey
DEPARTMENT OF EDUCATION

ESSEX COUNTY OFFICE
Leroy F. Smith Public Safety Building
60 Nelson Place, 1st Floor South
Newark, New Jersey 07102
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PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

ANGELICA ALLEN-McMILLAN, Ed.D.
Acting Commissioner

JOSEPH S. ZARRA
Interim Executive County Superintendent

November 6, 2023

Ms. Luanne Macri, Director
FEDCAP – 4T
8 St. Cloud Place
West Orange, New Jersey 07052

Dear Ms. Macri:

My office has reviewed your district's plan for virtual or remote instruction for the 2023-2024 school year as per P.L. 2020 c.27 and has found it to be compliant with the required checklist elements.

In the event that a school facility in your Local Education Agency (LEA) must close due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure, you may use virtual or remote instruction to satisfy the 180-day requirement if the closure is for more than three (3) consecutive days.

You must post the approved plan on your LEA website. If revisions are made to this plan, please resubmit it to this office accompanied by the board approval and a new signed and dated checklist, which can be found at: [Guidance and Checklist: Virtual or Remote Instruction Programs \(nj.gov\)](https://www.nj.gov/education/guidance-and-checklist-virtual-or-remote-instruction-programs)

Thank you and best wishes for a successful school year.

Sincerely,


Joseph S. Zarra
Interim Executive County Superintendent